

The Rural Municipality of Round Hill No. 467

Council Meeting
January 14th, 2022

	Present	Reeve Rob McNabb, Councillors Albert Combres (1), Boyd Kowalczyk (2), Gordon Moore (3), Jason Loewen (5), Alvin Kahl (6) and Christina Moore Administrator. Absent: Div. 4 Cam MacDonald Reeve Rob McNabb called the meeting to order at 9:00 a.m.	
001-22	Guidelines	A. Kahl: The suggested guidelines for January 14 th , 2022 council meeting be approved.	Carried
002-22	Minutes	G. Moore: The December 10 th , 2021 council meeting minutes be accepted as presented. Ron Smith met with council at 9:13am to discuss some of the issues at the RM Shop. Also suggested that the RM purchase a spare tire for the RM truck and for the graders.	Carried
003-22	Ack. Cheque	J. Loewen: That the RM of Round Hill No. 467 acknowledge Cheque # 5444 for the sum of \$4,010.72 that was written since the last meeting.	Carried
004-22	Receipts & Payments	B. Kowalczyk: That the December 2021 Statement of Receipts and Payments be accepted a presented.	Carried
005-22	Ack. Letter	R. McNabb: That the RM of Round Hill No. 467 acknowledge the letter from Keith Liebaert regarding hours of work vs. hours payed (alleged overtime).	Carried
006-22	Lunch	A. Kahl: That council adjourned for lunch at 12:01pm. Reeve Rob McNabb Called the meeting back to order at 12:40pm. Members of council present were Albert Combres, Boyd Kowalczyk, Gordon Moore, Jason Loewen and Alvin Kahl, also in attendance was administrator Christina Moore.	Carried
007-22	TimeStation	B. Kowalczyk: That the RM of Round Hill No. 467 use the TimeStation App in order to keep track of all the employees hours.	Carried
008-22	HR Committee	A. Combres: That the council appoint Administrator, Boyd Kowalczyk and Cameron MacDonald to sit on the Human Resource Committee for the 2022 year.	Carried
009-22	Tools Purchase	G. Moore: That the RM of Round Hill No. 467 purchase the necessary tools for the shop with a budget of \$2,000.00 for now.	Carried
010-22	Shop Committee	A. Combres: That the RM of Round Hill No. 467 appoint Gordon Moore, Albert Combres and administrator to the RM's Shop Committee for the 2022 year.	Carried
011-22	Equip. Procurement Committee	J. Loewen: That the RM of Round Hill No. 467 appoint Jason Loewen, Boyd Kowalczyk and administrator to the RM's Equipment Procurement Committee for the 2022 year.	Carried
012-22	Deputy Reeve	G. Moore: That the RM of Round Hill No. 467 appoint Albert Combres as the Deputy Reeve for the 2022 year.	Lost
013-22	Deputy Reeve	A. Kahl: That the RM of Round Hill No. 467 appoint Jason Loewen as the Deputy Reeve for the 2022 year.	Carried
014-22	Indemnity & Mileage	G. Moore: That the RM council indemnity per Diem for meetings, public works and supervision remain at \$250.00 per day and the mileage be set at \$0.60 per km for the 2022 year.	Carried
015-22	Solicitor	J. Loewen: That the RM use SARM legal Services for Solicitor for the 2022 year.	

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			Carried
016-22	Bank Auth.	A. Combres: That the council authorize the administrator and reeve or Deputy reeve for signing authority with Medstead Branch of Battleford Innovation Credit Union for 2022.	Carried
017-22	Financial Institution	A. Kahl: That the RM of Round Hill No. 467 remain at the Medstead Branch of Battlefords Innovation Credit Union overdraft limit of \$150,000.00 for the 2022 Year.	Carried
018-22	Rent	B Kowalczyk: That rent rates for the Municipal residence be set at \$257.00 per month for the 2022 year with all utilities being her responsibility.	Carried
019-22	ADD Board	A. Kahl: That the RM of Round Hill No. 467 continue with the District #34 Add Board for the 2022 year and Jason Loewen be appointed the RM Representative.	Carried
020-22	Auction Mart	J. Loewen: That Northern Livestock Sales in Lloydminster be designated the Auction Mart to be used should their services be required under the <i>Stray Animal Act</i> during the 2022 year.	Carried
021-22	Weed Inspector	J. Loewen: That council appoint Ron Smith as the RM weed inspector for the 2022 year.	Carried
022-22	Emergency Measures	G. Moore: That Council appoint Cam MacDonald as the Emergency Measures Coordinator/Planning Coordinator for the Rural Municipality of Round Hill No. 467 for the 2022 year.	Carried
023-22	Fire Wardens	B Kowalczyk: That council as a WHOLE be appointed Fire Wardens as elected by division for the RM of Round Hill for the year 2022.	Carried
024-22	Audit	A. Combres: That the RM of Round Hill No. 467 appoint Holm Raiche, Oberg, Chartered Accountants of North Battleford as Auditor for the 2022 year.	Carried
025-22	Signing Auth.	A. Kahl: That the council authorizes Administrator and Reeve or Deputy Reeve to sign all documents on behalf of the RM of Round Hill No. 467. For the 2022 year.	Carried
026-22	Assessor	R. McNabb: that the RM of Round Hill No. 467 appoint Christina Moore as the Assessor the 2022 year.	Carried
027-22	Invest Funds	J. Loewen: That council authorizes the administrator to invest funds at the Medstead Branch of Battlefords Innovation Credit Union 2022 year.	Carried
028-22	RLCAC	G. Moore: That the RLCAC indemnity be set at \$100.00 per meeting for the 2022 year.	Carried
029-22	Rent	B Kowalczyk: That rent be \$225.00 per month for Canada Post using space in the Municipal office Building for the 2022 year.	Carried
030-22	Ag. Comm.	A. Kahl: That council appoint the following persons for the Agriculture Committee for the 2022 year: Annette Smith, Christina Moore, Rocky Omelchenko, and Jason Loewen.	Carried
031-22	Board of Revision	J. Loewen: That the R.M. of Round Hill No. 467 appoint Gord Krismer as Board of Revision for the year 2022.	Carried
032-22	Local Library	A. Combres: That Council appoint Marie Balazsi, Carol Rohl, Joan Dzailo, Marlene Martens and Donna German to the Rabbit Lake Library Board for the 2022 year.	Carried
033-22	Public Works	B. Kowalczyk: That the Council as a WHOLE form the Public Works/Public Health Committee of the Rural Municipality of Round Hill No. 467 for the	

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		year 2022.	Carried
034-22	Stray Animals	A. Combres: That council appoint Christina Moore as Administrator of the <i>Stray Animals Act</i> for the year 2022.	Carried
035-22	Museum Rep.	G. Moore: That Alan Laughlin, Gordon Sherman and Carol Ferguson be appointed to the Rabbit Lake Museum committee for the year 2022.	Carried
036-22	Auditor	A. Combres: That council acknowledges the auditor's letter of independence and the engagement letter, reeve and administrator are authorized to sign and return.	Carried
037-22	Rec. Board	B. Kowalczyk: That Council appoint Eric Kuffert, Christina Moore, Christine MacDonald Nicole McNabb, and Shirley Mackenzie to the Rabbit Lake Rec. Board for the 2022 year.	Carried
038-22	TSS Grant	<p>J. Loewen: The Council of Rural Municipality of Round Hill No. 467 supports the application for a Targeted Sector Support (TSS) Initiative Cost-shared Grant for future capacity building, in partnership with the following municipalities:</p> <p>RM of Great Bend #405, RM of Leask #464, RM of Mayfield #406, RM of Meeting Lake #466, RM of Blaine Lake #434, RM of Round Hill #467, RM of Redberry #435, RM of Medstead #497, RM of Douglas #436, RM of Parkdale #498;</p> <p>AND</p> <p>That we agree to meet the legislated standards, to meet the terms and conditions of the TSS Initiative Cost-shared Grant, to conduct any open tendering processes and to fund the municipal share of the project as outlined in the grant application; AND That we approve the Rural Municipality of Great Bend No. 405 as the lead applicant to sign and submit the application to the TSS Steering Committee for review.</p>	Carried
039-22	Revenue Sharing	<p>A. Combres: The Council of the RM of Round Hill No. 467 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:</p> <ul style="list-style-type: none">• Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations;• Submission of the 2020 Public Reporting on Municipal Waterworks to the Ministry of Government Relations• In Good Standing with respect to the reporting and remittance of Education Property Taxes;• Adoption of a Council Procedures Bylaw;• Adoption of an Employee Code of Conduct; and• All members of council have filed and annually updated their Public Disclosure Statements, as required; and <p>That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.</p>	Carried
040-22	Finance Comm.	R. McNabb: That council appoint Gordon Moore, Alvin Kahl and Reeve or Deputy Reeve for the Finance Committee for 2022.	Carried
041-22	Admin Salary	J. Loewen: That the RM Administrators salary be set at \$66,166.00/year including benefits for the 2022 year.	Carried

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042-22	APAS Renewal	G. Moore: That the RM renew the Agricultural Producers Association of Saskatchewan membership for the 2022 year.	Carried
043-22	APAS Rep	A. Combres That the RM appoint Gordon Moore as the APAS representative for the 2022 year.	Carried
044-22	Accts Payable	J. Loewen: That accounts having been checked by the finance committee as per attached list to include cheques # 5445 to cheque # 5488 for the sum of \$87,367.26 be approved and paid.	Carried
045-22	Corres.	B. Kowalczyk: That the correspondence be accepted and filed.	Carried
046-22	Adjourn	A. Kahl: That this meeting be adjourned at 3:36pm.	Carried



Reeve



Administrator