

The Rural Municipality of Round Hill No. 467

Council Meeting
December 13th, 2024

Present Reeve Jason Loewen, Councillors Daniel Konopelski (1), Boyd Kowalczyk (2), Gordie Craig (3), Charlie Smith, (4), Micky Allchurch (5), Alvin Kahl (6) and administrator Christina Moore.

Reeve Jason Loewen called the meeting to order at 9:00 am at the Municipal Office 415 1st Avenue Rabbit Lake in the Province of Saskatchewan.

Absent: Div. 7 Cam MacDonald

- 134-24 Guidelines A. Kahl: That the suggested guidelines for the December 13th, 2024 council meeting be approved. Car
- 135-24 Minutes B. Kowalczyk: That the November 8th, 2024 council meeting minutes be accepted as presented. Car
- 136-24 Minutes M. Allchurch: That the November 21st, 2024 Special Meeting Minutes be accepted as presented. Car
- 137-24 Receipts & Payments A. Kahl: That the November 2024 statement of receipts and payments be accepted as presented. Car

Gordon Moore representative from Patterson Ag met with council at 9:38 am to introduce himself and to let know about the improved service department and parts department. He will send a quote on a new Schulte Mower.

- 138-24 Deputy Reeve A. Kahl: That the RM of Round Hill No. 467 appoint Boyd Kowalczyk as the Deputy Reeve for the 2025 year. Car
- 139-24 HR Committee M. Allchurch: That the council appoint Reeve, Administrator, Charlie Smith and Gordie Craig to sit on the Human Resource Committee for the 2025 year. Car
- 140-24 Equip. Procurement A. Kahl: That the RM of Round Hill No. 467 appoint Micky Allchurch, Boyd Kowalczyk reeve and administrator to the RM's Equipment Procurement Committee for the Committee 2025 year. Carr
- 141-24 Indemnity & Mileage A. Kahl: That the RM council indemnity per Diem for meetings, public works and supervision remain at \$250.00 per day and the mileage be set at \$0.80 per km for the 2025 year. Car
- 142-24 Solicitor G. Craig: That the RM use SARM legal Services for Solicitor for the 2025 year. Car
- 143-24 Bank Auth. J. Loewen: That the council authorize the administrator and reeve or Deputy reeve for signing authority with Medstead Branch of Battleford Innovation Credit Union for 2025. Carr
- 144-24 Financial Institution G. Craig: That the RM of Round Hill No. 467 remain at the Medstead Branch of Battlefords Innovation Credit Union with an overdraft limit of \$150,000.00 for the 2025 Year. Car
- 145-24 Rent M. Allchurch: That rent rates for the Municipal residence be set at \$275.00 per month for the 2025 year with all utilities being her responsibility. Carr
- 146-24 Invest Funds B. Kowalczyk: That council authorizes the administrator to invest funds at the Medstead Branch of Battlefords Innovation Credit Union 2025 year. Car
- 147-24 Signing Auth. C. Smith: That the council authorizes Administrator and Reeve or Deputy Reeve to sign all documents on behalf of the RM of Round Hill No. 467. For the 2025 year. Carr
- 148-24 Rent D. Konopelski: That rent be \$225.00 per month for Canada Post using space in the Municipal office Building for the 2025 year. Carr
- 149-24 ADD Board J. Loewen: That the RM of Round Hill No. 467 continue with the District #34 Add Board for the 2025 year. Carr
- 150-24 District Rep G. Craig: That the RM of Round Hill No. 467 appoint Jason Loewen as the RM District #34 Add Board Representative for the 2025 year. Carr


Reeve


Administrator

151-24	Auction Mart	M. Allchurch: That Northern Livestock Sales in Lloydminster be designated the Auction Mart to be used should their services be required under the <i>Stray Animal Act</i> during the 2025 year.	Carr
		Danny Wright met with council at 10:22 am to discuss some of the machinery that he feels still belongs to him and he wanted to see if he could take them before the RM sells the property.	
152-24	Weed Inspector	B. Kowalczyk: That council appoint Daniel Konopelski as the RM weed inspector for the 2025 year.	Carr
		Division 7 councillor Cam Mac Donald took his chair via telephone at 11:00 am.	
153-24	Emergency Measures	C. Smith: That Council as a WHOLE form the Emergency Measures Coordinator/Planning Coordinator for the Rural Municipality of Round Hill No. 467 for the 2025 year.	Carr
154-24	Auditor	A. Kahl: That the RM of Round Hill No. 467 appoint Jenson Stromberg, Chartered Accountants as the municipal Auditors for the 2025 year.	Carr
155-24	Assessor	B. Kowalczyk: that the RM of Round Hill No. 467 appoint Christina Moore as the Assessor the 2025 year.	Carr
156-24	Board of Revision	B. Kowalczyk: That pursuant to Subsection 220(1) of The Municipalities Act, the RM of Round Hill No. 467 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinke, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.	Carr
157-24	Secretary of Board of Revision	C. Smith: That the RM of Round Hill No. 467 appoints Kara Lindal with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2025, through to December 31, 2025; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Marlene Hassard is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.	Carr
158-24	Public Works	J. Loewen: That the Council as a WHOLE form the Public Works/Public Health Committee of the Rural Municipality of Round Hill No. 467 for the year 2025.	Carr
159-24	Stray Animals	M. Allchurch: That council appoint Christina Moore as Administrator of the <i>Stray Animals Act</i> for the year 2025.	Carr
160-24	RLHAB	M. Allchurch: That the RM of Round Hill No. 467 appoint Colleen Michalko, Patrick Laughlin, Cheryl Moore, Marlene O Martens and Bobbi Smith to the Rabbit Lake Housing Authority Board for the 2025 year.	Carr
161-24	Library Board	D. Konopelski: That the RM of Round Hill No. 467 appoint Jean McNabb, Joan Dzailo, Donna German and Holly Spielman to the Rabbit Lake Local Library Board for the 2025 year.	Carr
162-24	Lunch	A. Kahl: That council adjourned for lunch at 12:00 p.m.	Carr


Reeve


Administrator

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Reeve Jason Loewen Called the meeting back to order at 12:21 p.m.

Members of council present were Daniel Konopelski, Boyd Kowalczyk, Gordie Craig, Charlie Smith, Micky Allchurch and Alvin Kahl, also in attendance was administrator Christina Moore

163-24	Admin Salary	B. Kowalczyk: That the RM Administrators salary be increased to \$78,268.00 for the 2025 year.	Carr
164-24	Admin	M. Allchurch: That the administrator assistant wage remains at \$27.00 per hour for the Assistant 2025 year.	Carr
165-24	Revenue Sharing	J. Loewen: The Council of the RM of Round Hill No. 467 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant: <ul style="list-style-type: none">• Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;• Submission of the 2023 Public Reporting on Municipal Waterworks to the Ministry of Government Relations• In Good Standing with respect to the reporting and remittance of Education Property Taxes;• Adoption of a Council Procedures Bylaw;• Adoption of an Employee Code of Conduct; and• All members of council have filed and annually updated their Public Disclosure Statements, as required; and That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry Government Relations.	Carr
166-24	Finance Comm.	A. Kahl: That council appoint Gordie Craig, Boyd Kowalczyk and Reeve or Deputy Reeve for the Finance Committee for 2025.	Carr
167-24	Health Care Rep	G. Craig: That the RM of Round Hill NO. 467 appoint Clifford Bennett and Jeanette Krewlow as the 2025 Rabbit Lake Health Care Representatives.	Carr
168-24	Water Plant Report	C. Smith: That the RM of Round Hill No. 467 accept the November 2024 Monthly Water Treatment Plant Report as presented.	Carr
169-24	Office Closed	J. Loewen: That council acknowledge that the municipal office will be closed December 24 th 25 th , 26 th 2024 and January 1 st , 2025.	Carr
170-24	Welder	J. Loewen: That the RM amend motion 120-24 That the RM purchase a welder for the Shop for a maximum budget of \$1,500.00 plus GST to that the RM purchase a welder for the shop for BTR in North Battleford with a maximum budget of \$10,000.00 plus, applicable taxes.	Carr
171-24	Service Truck	D. Konopelski: That the RM of Round Hill No. 467 purchase new tires for the service truck from Fountain Tire in North Battleford with a budget of \$2,500.00.	Carr
172-24	Snow Wing	E. Kowalczyk: That the RM of Round Hill No. 467 purchase a used snow wing for the grader for \$15,000.00 from Brandt in Saskatoon.	Carr
173-24	Meeting Date	C. Smith: That the RM have their regular council meeting on the second Thursday of every month for the 2025 year.	Carr
174-24	Accts Payable	M. Allchurch: That accounts having been checked by the finance committee as per attached list to include cheques # 6828 to cheque # 6869 for the sum of \$98,503.02 be approved and paid.	Carr
175-24	Corres.	B. Kowalczyk: That the correspondence be accepted and filed.	Carr
176-24	Adjourn	A. Kahl: That this meeting be adjourned at 1:31 pm.	Carr


Reeve


Administrator